

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
December 1st, 2015 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

**Total Deposited for November 2015:**

\$700.00

**Total Deposited Since May 1<sup>st</sup> 1989:**

\$302,435.00

**November Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$300.00 (2)
Master Electrical License Renewal Deposits	\$150.00 (1)
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage License Deposits	\$150.00 (1)
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$100.00 (4)

**Insurance Up-Dates for November 2015:**

27

**2015/2017 New License:**

2-Master  
1-Low Voltage

## **2015/2017 Renewal in November**

1---Master  
0---Low Voltage  
0---Restricted

### **November 2015 Change of Address and/or T/A:**

Four changes in Address  
All Changes are reflected in weekly roster

### **November 2015 Shelved License:**

7

### **Miscellaneous:**

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The November minutes were approved as written. Motion by Mr. Johnson and seconded by Mr. Derby. The vote was 5-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2016. Mr. Knight please make sure the room is available for all the following dates of the scheduled electrical board meeting.

a. January 5th	Board Meeting
b. January 28 <sup>th</sup>	Master/Low Voltage/Restricted Exam
c. February 2nd	Board Meeting
d. March 1st	Board Meeting
e. April 5th	Board Meeting
f. May 3rd	Board Meeting
g. June 7th	Board Meeting
h. July 5th	Board Meeting
i. July 28th	Master/Low Voltage/Restricted Exam
j. August 2nd	Board Meeting
k. September 6th	Board Meeting
l. October 4th	Board Meeting
m. November 1st	Board Meeting
n. December 6th	Board Meeting
3. The electrical board will send out a new roster every Sunday. Any license request sent in during the week will not be processed and become active to the following Monday. Any licenses that become shelved for insurance reasons will be sent out by email on an individual basis.
4. A new code class will be given on December 10<sup>th</sup> and 17<sup>th</sup>. A mass notification has been sent out for registration. There are approximately 22 student registered.
5. We have received an application to take the Master exam in January. The board approved the application.

6. The old renewal forms on the web have been located and removed.
7. The Muelec Meeting is on Wednesday November 18<sup>th</sup>. Mr. Don Haskin Attended:

On November 18, 2015 I represented the Board at the MUELEC Meeting held at Capital Tristate Building at 600 West Hamburg Street in Baltimore, MD. This was a regularly scheduled meeting of MUELEC. There was a presentation by a representative from the Maryland Onsite Wastewater Professionals Association (MOWPA). His issue is the preponderance of sub-quality work that he is finding when doing the required maintenance of the "BAT" septic systems that are required in new construction. The installer is required to service these systems for five years and then the owner is required to contract for servicing the system in perpetuity. He was looking for suggestions for how to improve installation quality. It sounded very much like the issues we have been hearing about regarding solar installations. It is not necessarily an inspection problem, as the inspector should not be expected to know how the system should be wired. It was suggested that, since the system must be installed by someone that is certified by the manufacturer, that the manufacturer require the certified installer be on site when the system is first started.

The other major item of business was the election of officers for the coming year. I was elected as chairman and a gentleman from Carroll County was elected Vice-Chairman. The present secretary and treasurer were returned to office.

In the general discussion of testing and licensing procedures several items were addressed.

1. It was noted that several people taking the test have been discovered either having many notes or cheat sheets concealed in their "scrap paper" to be used during the test, or writing test questions on their scrap paper and trying to take them with them at the conclusion of the test. It was suggested that each test taker be supplied with three pages of scrap paper for use during the test and that these be collected at the conclusion of the test. Thus the only things that test takers bring to the test are their code book, non-programmable calculator, and pencils. Of course cell phones are strictly forbidden.
2. Boards are reminded to notify the state board of any disciplinary actions, even if the license holder does not have a state license. The state will then notify other jurisdictions of the action that was taken.
3. It was reported that a state that reciprocates with Maryland can only reciprocate a "like license". This means that it must be a state license for a state license. According to the representative from the state board this also means that the person would have had to obtain there state license via test not via reciprocity.
4. The state gave 390 Master Exams in the past year with 17 passing.

The next MUELEC Meeting is scheduled for March 16, 2016 at the Capital Tristate location in Baltimore. This is a special meeting to discuss legislation for our industry. There are rumors that the legislation that was presented about a year ago may be reintroduced. If you remember, this legislation was very different from that which was proposed by MUELEC or even the task force that was formed to address these issues. This meeting will be to discuss proposing alternative legislation. I would appreciate other members that are available to attend this meeting with me.

8. There have been several inquiries concerning the homeowners exam. There are several applicants requesting to take the exam.
9. We have two request from other counties for information concerning reciprocating. This information was sent to county requesting info.

10. A request to take the Masters Exam was received but was rejected do to not enough time under a Master Electrician.
11. Mr. Knight attended the meeting to discuss the new upcoming budget. The board voted in favor with a 5-0 vote of the new budget.
12. An issue was brought to the board concerning A/C & Heating units in trailers. The board referred to NEC 550.32(D) Regarding Mobil Home Additional Outside Electrical Equipment. This states that all wiring for equipment on the exterior of the home must originate in the “service equipment” which is the panel on the outside of the Mobil home per 550.32(A). There is an exception in 550.20(B) for Heating and A/C equipment which states that the manufacturer may install a circuit for exterior HVAC equipment to a labeled junction box. If this box is existing, then the electrician could run the circuit from the junction box to the equipment, but the junction box must be installed by the manufacturer and there are very precise marking requirements including a metal embossed 3” X 1.75” labelling tag.

**Homeowners Exam Applicants for December 2015:**

Danny Johnson to Monitor  
3 Total

**Homeowner Exam Results for December 2015:**

1 Passed  
2 Fail

**Monitor Homeowners Exam for January 2016:**

Craig Spence

**Master/Restricted/Low Voltage Results for July 2015 and January 2016:**

3- July Exam—3 applicants took test. 3 applicants failed

**Monitored Master/Restricted/Low voltage Exam for January 2016:**

Don Haskin  
Danny Johnson

**Postage for November 2015:**

\$9.71

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday January 5th, 2015 at the Governmental Center Carter Building, Leonard Hall Drive, 2<sup>nd</sup> floor conference room at 7:30 PM.

**Motion to Adjourn Meeting:**

Motion was made by Mr. Worch and seconded by Mr. Spence

**The Following Payments are authorized for the Board Members for December 2015**

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) <b>Spence Total</b>	<b>\$50.00</b>

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) <b>Worch Total</b>	<b>\$50.00</b>

3) Ron Derby----Member

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) <b>Derby Total</b>	<b>\$50.00</b>

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Grade Homeowner Exam	\$25.00
c) Attend MUELEC Meeting	\$25.00
d) Mileage 172 @ .575	\$98.90
e) <b>Haskin Total</b>	<b>\$173.90</b>

5) James Johnson-----SECRETARY

a) Attend Meeting	\$25.00
b) Prepare Meeting Minutes	\$25.00
c) Monitor Homeowner Exam	\$25.00
d) Grade Homeowner Exam	\$25.00
e) Recording Secretary (46hrs @ \$15.00)	\$690.00
f) <b>Johnson Total</b>	<b>\$790.00</b>

Recording Secretary Performed the Following Duties (November):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Preparing information for code classes

**James D. Johnson Jr.**  
**Secretary**  
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